

Hedden Information Management

98 East Riding Drive, Carlisle, Massachusetts 01741

Tel: 978-467-5195; E-mail: heather@hedden.net; <http://www.hedden-information.com>

Course Enrollment Form - "Taxonomies & Controlled Vocabularies"

Name of Organization: _____

Contact person name, address, e-mail, and phone number:

Participant names and e-mail addresses

1) _____

2) _____

3) _____

4) _____

5) _____

6) _____

7) _____

8) _____

9) _____

Desired course starting date (after receipt of payment): _____

"Taxonomies & Controlled Vocabularies" comprises five lessons, each of which is composed of 3-7 web page chapters with images, links to other sources, and optional assignments. Students are provided a unique login ID and password to the course site. Instructor feedback is provided for the course duration.

Course fees comprises a \$75 group session administration fee and a registration fee of \$195 per individual participant.

	Number of participants	Total
Administrative fee		\$75
Participant fee \$200		
Total		

Email this form to heather@hedden.net, and you will receive an invoice.

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Course Agreement - "Taxonomies & Controlled Vocabularies"

It is understood that Hedden Information Management owns the copyright to the course web pages. Quoting from them, or copying examples from them is prohibited without the permission of Hedden Information Management. The participant agrees to view all course web pages in private. Web pages may be printed or downloaded for personal use only. Participants agree not to distribute the contents of the course, either electronically or by sharing printed pages, except among other enrolled participants.

This course comprises five lessons. Although it is designed to take one month, login access is made available for two months (approximately 9 weeks), and, instructor feedback is also offered for up to two months. To extend the course access and instructor feedback for a period longer than two months requires a request in advance for a specified "break" in the course.

Each participant agrees to the above terms and agrees that there can be no refunds if participants do not complete the course.

Signature of Participant: _____ Date: _____

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Signature of Participant: _____ Date: _____

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Signature of Participant: _____ Date: _____

[Alternatively, copies of this page may be made to be signed separately by each participant.]